



State of Utah
Department of Natural Resources
Division of Oil, Gas and Mining

Coal Regulatory Program Directive

Directive Number:
Adm - 003

Effective Date:
July 1, 1997

Supersedes:
Permit Renewals Directive
Dated June 7, 1995

Subject: **Permit Fee**

Approved: _____
James W. Carter, Director, Division of Oil, Gas, and Mining

On: _____

DISCLAIMER

“This non-binding directive is intended for internal direction for the Utah Coal Regulatory Program to clarify the implementation of the Utah Coal Rules. It neither confers rights nor imposes obligations on the Division or any other party. In the case where a conflict is perceived to exist between this directive and the Utah Coal Rules, the rules prevail.”

ABSTRACT

This document provides directions to persons involved in the permit renewal process, and clarifies the filing fee requirements.

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1. Purpose

Clarification of filing fee requirements for the Utah Coal Regulatory Program.

2. Regulatory Basis

R645-301-118; Filing Fee.

301-118. Each permit application to conduct coal mining and reclamation operations pursuant to the State Program will be accompanied by a fee of \$5.00.

Federal Counterparts: None

3. Definitions

None

4. Policy

A. The \$5.00 filing fee shall be collected on a one time only basis, at the time of the initial permit application, when the mine file number is assigned. Administrative costs of processing a \$5.00 filing fee for coal mining and reclamation operations, at the time of permit renewal, permit change or addition of a new coal lease to the approved permit, or permit transfer is sought far exceed the \$5.00 fee. This directive clarifies that a filing fee is not required for these circumstances. No filing fee is required by the Division for Exploration Notices of Intent. All permits, approved at the time this directive is initiated, are found to have paid the filing fee.

5. Procedure

A. After the effective date of this directive, when a permit application for coal mining and reclamation operations requiring issuance of a new mine file number is submitted to the Division, the Permit Supervisor shall ensure that the application is accompanied by a \$5.00 check made payable to the Division of Oil, Gas and Mining. No processing of the application will commence until the Filing Fee is paid.

B. The Permit Supervisor will place a copy of the check

in the Mine File and will route the original of the check to the Division Budget and Accounting Officer. The Budget and Accounting Officer will be responsible for cashing the check and crediting the income to the Division Coal Regulatory Program.

6. Delegated Responsibilities

A. Permit Supervisor: Receives check, copies to mine file, and ensures finding of compliance with R645-301-118 is made.

B. Budget and Accounting Officer: Processes check, credits Coal Regulatory Program for income, accounts for the income at grant close out time.

7. Reporting Requirements

See delegated responsibilities above.

8. References

None.

9. Effect on Other Documents

Supersedes Permit Fee directive dated June 7, 1995.

10. Division Contact/Work Group

Mary Ann Wright

11. Key Words

Filing Fees, Permit Application Fees.

12. Appendices

None